

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

Cordillera Administrative Region (CAR)

REGIONAL TRAINING CENTER - BAGUIO

Indicative Annual Procurement Plan for Non- Common Use Supplies and Equipment (Non-CSE) for CY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
03-000014	COMMUNICATION EXPENSES												
03-000014	a. Telephone expense (Landline)	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		provision of Telephone (landline) Services
03-000014	b. Internet subscription expense	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	8,800.00	8,800.00		provision of Internet Services
03-000014	c. Mobile/Cellcards	RTC	No	NP-53.9 - Small Value Procurement	monthly	monthly	monthly	monthly	GoP	10,800.00	10,800.00		provision of mobile phones Services
03-000014	Subscription of Pro-Zoom	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	19,200.00	19,200.00		Pro-Zoom for RTC-Baguiog
03-000014	Electricity	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	240,000.00	240,000.00		Provision of Electricity expense
03-000014	Fuel, oil and lubricants	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		provision of Petroleum, oil & lubricants of vehicles
03-000014	Fidelity bond premiums	RTC	No	Direct Contracting	n/a	n/a	May	June	GoP	40,000.00	40,000.00		Bonding expenses for accountable officers
03-000014	Postage, courier services & deliveries	RTC	No	Direct Contracting	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	4,000.00	4,000.00		provision of courier services
03-000014	Drug, medicines, medical & Dental laboratories	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	70,000.00	70,000.00		Provision of drugs, medicines, dental laboratory expenses
03-000014	Purified drinking water expense	RTC	No	NP-53.9 - Small Value Procurement	monthly	monthly	monthly	monthly	GoP	12,000.00	12,000.00		provision of water services
03-000014	Insurance/registration of vehicles	RTC	No	NP-53.5 Agency-to-Agency	as needed	as needed	as needed	as needed	GoP	20,000.00	20,000.00		registration & insurance coverage of vehicles
03-000014	Accountable forms	RTC	No	NP-53.5 Agency-to-Agency			February, July	February, July	GoP	18,000.00	18,000.00		Provision of accountable forms for operation
03-000014	Representation Expense	RTC	No	NP-53.9 - Small Value Procurement	monthly	monthly	monthly	monthly	GoP	12,000.00	12,000.00		provision of representation expenses
03-000014	Printing & Publication- Newspaper subscription, Newsletter, Radio & TV program for TESDA programs,	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	10,000.00	10,000.00		promotion of social marketing advocacy
03-000014	Advertising- Tarpaulin, banner, anniversaries & promotion printing services	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	30,000.00	30,000.00		provision of printing & publication of news and advocacy materials
03-000014	Other supplies (materials not available at PS)	RTC	No	NP-53.9 - Small Value Procurement	Jan, April, July, October	Jan, April, July, October	Jan, April, July, October	Jan, April, July, October	GoP	50,000.00	50,000.00		Provision of other Office Supplies
03-000014	Repair and maintenance-transportation vehicles, parts and accessories	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	120,000.00	120,000.00		repair/maintenance of RTC vehicles
03-000014	Repair and maintenance-Machineries, equipment and other	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	60,000.00	60,000.00		repair maintenance of IT equipment, Office equipment and Machines
03-000014	Repair and maintenance-buildings	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	35,000.00	35,000.00		repair/maintenance of buildings
03-000014	Training Expenses, meetings, seminar & conferences	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	80,000.00	80,000.00		provision of supplies, materials, honoraria, accommodation

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
03-000014	Other General Services - Maintenance & Operating Expenses(Janitorial/cleaning, Carpentry, plumbing & Electrical Supplies)	RTC	No	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	50,000.00	50,000.00		Provision of janitorial, construction, electrical supplies
03-000014	Awards and Indemnities Expenses	RTC	No	NP-53.9 - Small Value Procurement			May, August, December	May, August, December	GoP	30,000.00	30,000.00		provision of loyalty awards, sports & team building activities
	Total									1,079,800.00	1,079,800.00		

Prepared by:


Recommending Approval:

Approved by:



ORLANDO J. CORRO

Supply Officer-Designate



BELMAR G. ANGOLING

Chairman, Bids And Awards Committee



EDUARDO O. TAMAYAO

Administrator